Date

Via Email Only: cannese@fhps.net

Forest Hills Public Schools
Attn: FOIA Coordinator
6590 Cascade Road SE
Grand Rapids, MI 49546

RE: Freedom of Information Act (“FOIA”) Request

Dear FOIA Coordinator:

Pursuant to Michigan’s FOIA statutes and regulations,¹ and Forest Hills Public Schools ("FHPS") Board Policies,² I am writing to request to copies of the following public records as defined by Michigan law³ (“Request”):

i. Any and all writings,⁴ since June 1, 2020 pertaining to the Global Learners Initiative program;
ii. Any and all writings since June 1, 2020 pertaining a “Northern Hills News” video related to Martin Luther King, Jr., anti-racism, and/or “a journey to becoming anti-racist;”
iii. Any and all writings since March 1, 2020 that reference the words or phrase “critical race theory”;
iv. Any and all writings since March 1, 2020 that reference or use the acronym “CRT;”
v. Any and all writings since March 1, 2020 that reference or use the phrase “anti-racist” and/or “anti-racism;” and
vi. Any and all writings since February 15, 2021 through the date of this Request that reference or pertain to the regulatory scheduled FHPS Board meeting that occurred on March 15, 2021.

Please waive or reduce the fee to search for or furnish copies of the requested public records on grounds that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public records can be considered as primarily benefiting the general public.

If you deny any or all of this request, please cite each specific exemption you fell justifies the refusal to release the information and notify me of the appeal procedures available to me under law.

Thank you.

Sincerely,

Name
Email
[mailing address]
[phone number]

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¹ MCL 15.231 et seq.
² Policies 3500, 3501, and 3502.
³ “Public record” means a writing prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created. …” (MCL 15.232(i).)
⁴ For the purpose of this Request, “writing” or “writings” means “handwriting, typewriting, printing, photostating, photographing, photocopying, and every other means of recording, and includes letters, words, pictures, sounds, or symbols, or combinations thereof, and papers, maps, magnetic or paper tapes, photographic films or prints, microfilm, microfiche, magnetic or punched cards, discs, drums, hard drives, solid state storage components, or other means of recording or retaining meaningful content.” (MCL 15.232(l).)